



SOUTH EASTERN UNIVERSITY OF SRI LANKA
UNIVERSITY BUSINESS LINKAGE CELL

INVITATION FOR PROPOSALS

**Hiring Attorney at Law (AAL) to Handle Patent and Other Intellectual Property
Right Filings of South Eastern University of Sri Lanka**

University Business Linkage (UBL) is a dedicated body operating to promote research, development, innovation, and commercialization of research outcomes from the university to industry and vice versa. The UBL of the South Eastern University of Sri Lanka seeks to obtain the services of an Attorney-At-Law (AAL) for handling, filing, prosecution, maintenance and renewal, and other intellectual property (IP) management and protection of the university.

Interested AALs are invited to submit proposals for preparing and filing applications for the following IPs, 1. Patents, 2. Industrial designs, 3. Trademarks, 4. Copyright registrations of the University locally and or globally. The proposals should be submitted according to the Terms of References (TOR) in the prescribed submission format provided. Duly prepared proposals should be addressed to **The Director – UBL, University Business Linkage, South Eastern University of Sri Lanka, University Park, Oluvil #32360** by registered post to be received before **02.00 PM on March 28th, 2022**. The proposal along with the supporting documents must be signed by the AAL.

TERMS OF REFERENCES

1. Required Qualifications & Experience

- Eligible candidates should be an Attorney-At-Law of the Supreme Court of Sri Lanka.
- The AAL should possess at least five years of experience in the relevant field of Intellectual Property.
- The AAL should be able to handle patent filing in the subject areas of Electronics, Computer Science, Information Technology, Engineering, Agriculture, Science, and Technology.
- An AAL affiliated with a recognized law firm will be considered as an added qualification.

2. Required Competencies

- Ability to carry out the key tasks effectively and efficiently.
- Ability to work with Academics, Researchers, Senior Executives, and the UBL staff.
- Ability to function effectively in a team environment inspiring trust and cooperation of other stakeholders and project team members.
- Ability to meet deliverables within the stipulated time frame.
- Effective communication in English, negotiating, and interpersonal skills.
- Excellent command of computer literacy.

3. Method of Appointment

- All submitted proposals will be evaluated by the TEC approved by the Vice-Chancellor to select a suitable AAL to carry out the task.
- The assignment will be valid for a six (06) month contract period. The contract may be renewed based on satisfactory performance and the requirement.
- The agreement may be modified with the written consent of both parties during the period.

4. Scope of the Activity

The South Eastern University of Sri Lanka has several research outcomes which have commercial value and requires IP protection. Therefore, the SEUSL intends to obtain the services of an Attorney at Law to protect the IP rights of the University including Intellectual Property filing, and patents.

5. Remuneration

Payments will be made upon successful completion and submission of each of the specified tasks with the recommendation of the Director – UBL.

6. Reporting Obligations

The selected AAL will report to the Director – UBL. The AAL is should be available at least two days onsite or online per week during the period of the contract.

7. Ownership of the Assignment

This assignment is funded by the World Bank Project, Accelerating Higher Education Expansion and Development in collaboration with the Ministry of Education. The University Business Linkage of the South Eastern University of Sri Lanka is the implementing body. As such, the University shall be the owner of the assignment and will reserve the Intellectual Property Rights for all deliverables of the assignment under the terms and conditions given in the IP policy of the University. The AAL will have no right of claim to the assignment or its outputs once it is completed and no rights to use Data and Information gathered through the

assignment for other purposes without written permission from the Vice-Chancellor of the SEUSL. Any reports or data or information produced as a part of this assignment shall be handed over to the university in soft and hard formats.

8. For Enquiries

The Manager
University Business Linkage
South Eastern University of Sri Lanka
University Park
Olivil #32360
Email: ubl@seu.ac.lk, Tel: 067 205 2825

The Director
University Business Linkage
South Eastern University of Sri Lanka
University Park
Olivil #32360
07. 03. 2022