



SOUTH EASTERN UNIVERSITY OF SRI LANKA
REGISTRATION OF SUPPLIERS FOR THE YEAR - 2026
(VEHICLE REPAIR AND RELATED SERVICES)

Applications are invited from Government Departments, Government Owned Business Undertakings, Public Corporations, Reputed Suppliers, Local Agents, Manufacturers, Dealers and Business Organizations who wish to register themselves with the South Eastern University of Sri Lanka for the Vehicle Repair and Related Services for the year - 2026.

The applicants may apply for one or more categories by paying the registration fee of Rs. 1,000.00. The application should be accompanied by a **Bank Deposit Slip** obtained by paying a non-refundable registration fee to the South Eastern University of Sri Lanka (People's Bank, Acc. No 228 1001 9000 1704) **or Receipt** obtained by paying the same **at the shroff counter**, South Eastern University of Sri Lanka, Oluvil. **Please note that Bank draft, cheques or money orders will not be accepted.**

The suppliers shall submit original / certified documents including Bank deposit slip. (Applications can be downloaded from the same website for registration).

Any supplier who fails to honour the bid invitations in consecutive three (03) times, the University reserves the rights to remove from the list of Registration of Suppliers (Vehicle Repair and Related Services) - 2026 without any notice. Quotation for goods and services will normally be invited from the list of registered suppliers but the University reserves the rights to invite quotations from any other competitive offers.

The suppliers registered for the year 2026 should agree to offer credit facilities for a period of at least 45 days. If this condition is not satisfied, even after the registration, the supplier's bid may be rejected.

A copy of **Business Registration Certificates / Certification Letter obtained from the Divisional Secretary, VAT registration certificate** (if registered for VAT) recently certified by the Commissioner General of Department of Inland Revenue and other relevant documents should be attached with application. Those who do not submit the above documents and incomplete application will be rejected.

All applications shall be marked as **"Registration of Suppliers - 2026 (Vehicle Repair and Related Services)"** on the left hand corner of the envelope addressed to the **Deputy Registrar, General Administration, South Eastern University of Sri Lanka, University Park, Oluvil # 32360** should be posted under registered cover or directly handed over to the General Administration Division on or before **20.01.2026**.

For further information, please contact 0672255177

Registrar
South Eastern University of Sri Lanka
University Park Oluvil # 32360