



SOUTH EASTERN UNIVERSITY OF SRI LANKA
INVITATION FOR BIDS
MULTI SHOP & PHOTO COPYING SERVICES

The South Eastern University of Sri Lanka (SEUSL) invites sealed tenders from authorized Multi-Shop owners or Sole proprietors for rendering the services of multi-shop and photocopying to the University students and staff of SEUSL in the following locations of the University.

Centre No.	Name of the Centre
Center 01	Multi-Shop and Photocopy service –Oluvil Campus
Center 02	Photocopy service – Main Library, Oluvil
Center 03	Photocopy service – Student Service Centre, Faculty of Arts & Culture Oluvil
Center 04	Photocopy service – Student Service Centre, Faculty of Engineering

The selected tenderer should be ready to fulfill the requirements of students and staff for copying of text books, lecture notes and library books or bibliography, and other needed goods without any interruptions. In addition to signing an agreement with the University, the selected tenderer should pay the Monthly electricity charges, and the Monthly Rent of Rs. 1000.00 to the Shroff of the University regularly.

Interested bidders can obtain Application from the Senior Assistant Registrar/General Administration, SEUSL on submission of receipts issued by the Shroff of the SEUSL for payment of Rs. 5,000.00 as refundable deposit and Rs. 250.00 as non-refundable application fee until 31st May, 2017 between 10.00 a.m. to 2.00 p.m. on working days. A Bidder who is willing to submit bid for more than one service centre has to submit separate application to each centre.

The completed application should be reached under registered cover to the “**Registrar, South Eastern University of Sri Lanka, University Park, Oluvil**” or be placed in the tender box kept at the Registrar’s office of the University on or before **3.00 p.m. June, 9th 2017**. The Centre No. & the Name of the Centre should be marked at the top left hand corner of the envelop.

Further information can be obtained from the Senior Assistant Registrar / General Administration, SEUSL during working days (Telephone No. 067-2255177)

Note: - Late tenders will be rejected.

Registrar
South Eastern University of Sri Lanka