

Author Instructions

- All paper submissions are through the website ONLY. Once your paper is accepted, all final submissions should be submitted with the corrections before the deadline.
- While submitting a paper, select the most appropriate Track for your paper.
- Full Paper should be submitted as a WORD FILE ONLY on or before the deadline.
- For language and formatting, we request all authors to revise the manuscript carefully.
- All submitted manuscripts will undergo a plagiarism check using a suitable tool.
- Please contact us, if you have any questions regarding your submission or experience any issues while submitting your manuscript.

Author's Guidelines

- All papers can be written in English, Tamil, and Arabic
- The relevant track should be indicated at the top left corner of the first page.
- The full paper should be limited to a maximum word limit of 6000 (including the short abstract and excluding references); within 12 pages including references, tables/charts and keyword; A4 size pages; consisting of the following sections
 - Title (maximum of 16 words)
 - Author affiliation
 - Short abstract (250 words)
 - Keywords (up to 3-5 words)
 - Introduction (including Research problem/s, Objective/s and literature review)
 - Methodology/ Approach
 - Findings/ Results and Discussion
 - Conclusion/ Implication/ Recommendations
 - References (up to 3)
 - Figures and Tables could be included only if essential (maximum of 2)

Review Process

- All submitted abstracts will undergo a double-blind peer review conducted by a panel of internal and external expertise in relevant field.
- Failure to remove template text from your paper may result in your paper not being published.
- Notices of acceptance or rejection of the paper will be sent to the author with reviewer comments.
- If revisions are required according to the reviewer comments, the revised full paper must be sent back within the given deadline.
- If your full paper is accepted, you will be invited to register for the Conference.

Full paper Assessment Criteria

Each full paper will be independently assessed by at least two reviewers based on:

- Originality
- Rationale of the research concept and objective (Aims/objectives clearly stated)
- Quality of the research design/Methods and Techniques and data analysis
- Interpretation of results
- Clarity of writing/ language
- Relevance to the conference
- Structure of the paper
- Overall presentation

Presentation Mode

Live zoom presentation

On-site Presentation

Guidelines

- All oral presentations must be in MS PowerPoint or earlier format and be sent to intsymfia2024@seu.ac.lk.
- In case of participating physically, we recommend you bring a backup copy (CD-ROM, DVD, or USB storage device) of your presentation to the meeting.
- Please limit your Oral Presentation to 10 minutes (Maximum 20 slide)

Presentation suggestions:

- Limit your speech to the allotted time.
- Please discuss the material as reported in the full paper.
- Speak slowly and clearly.
- Use short sentences.
- Avoid using small fonts: Break up a complex slide into a series of slides.
- Use the minimum number of words possible in titles, subtitles, and captions.
- Standard abbreviations are acceptable.