

**The details for registering an MPhil/PhD degree by research at the Postgraduate Unit,
Faculty of Applied Sciences (PGU/FAS).**

1.0 Background

The PGU/FAS offers research degrees in Master of Philosophy (M.Phil.) and Doctor of Philosophy (Ph.D.) in selected scientific areas of studies through BoS. A candidate may register for an M. Phil/Ph.D. degree in a chosen area of study after the approval of the Senate.

- 1.1 The Degree programme is a full-time or part-time research programme as approved by the Senate that has to be carried out under the supervision of Supervisor(s) at:
 - (a) The South Eastern University of Sri Lanka or
 - (b) An institution approved by the Senate of the South Eastern University of Sri Lanka on the recommendation of the relevant Board of Study and the Board of Postgraduate Unit or
 - (c) Partly at the South Eastern University of Sri Lanka and partly at any other Institution approved as in 1.1(b).
- 1.2 Candidates expecting to conduct research as approved under clause 1.1(b) and 1.1(c) shall present the following additional information:
 - (a) A statement regarding the location at which the research will be carried out together with the details of the facilities available.
 - (b) A statement regarding the number of hours per week and the total period going to be spent by the candidate for research works at the other institution.
 - (c) In the case, the candidate is permitted to undertake part or the whole of his/her research away from the University, an external Supervisor shall be appointed by the Senate on the recommendation of the Board of PGU/FAS.
 - (d) The external Supervisor shall certify the statements under clauses 1.2(a) and 1.2(b) and the progress reports under clause 1.3 for the relevant period.
- 1.3 Each candidate shall submit a report on the progress of the research project every six months to the Coordinator, PGU/FAS through the internal Supervisor, Board of Study, and the Board of Postgraduate Unit. The Board of Study shall review the progress of the candidate and forward the report with their recommendations to the Coordinator, PGU/FAS.
- 1.4 Candidates should satisfactorily complete the required course modules before the submission of the thesis as approved by the Senate on the recommendation of the Board of Postgraduate Unit as suggested by the Board of Study and Supervisor(s).

2. Duration of the Programme

2.1 The duration of the Programme is reckoned as the period between the date of registration and the effective date of the Degree offered.

2.2 The minimum duration of the programme leading to the Degree of

2.2.1 Master of Philosophy shall be:

- (a) 24 months for full-time students
- (b) 36 months for part-time students

2.2.2 Doctor of Philosophy shall be:

- (a) 36 months for full-time students
- (b) 54 months for part-time students

2.3 The permitted duration to complete the Degree of

2.3.1 Master of Philosophy shall be:

- (a) 48 months for full-time students
- (b) 72 months for part-time students

2.3.2 Doctor of Philosophy shall be:

- (a) 72 months for full-time students
- (b) 96 months for part-time students

3 Eligibility Requirements for Registration

3.1 A candidate for M.Phil. Degree shall have a minimum of a Bachelor's Degree (SLQF 5 with 24 credit course work in Postgraduate level or SLQF 6 or above) in the fields of Science and Applied Sciences from a recognized University. On the recommendation of the Supervisor (s) and the board of study, PGU/FAS, it may recommend to the Senate for upgrading the registration for a Ph.D. Degree (a total of 3 years research) based on the performances for a minimum of one year on a full-time basis.

3.2 A candidate for the Ph.D. Degree shall have a minimum of a Bachelor's Degree with a first or second upper class (SLQL-6 or above – Pl see the page No.10 of SLQF book) or a Master's Degree as the case may be, in the relevant field from a recognized University.

3.3 A candidate before registering for an M.Phil./Ph.D. Degree may be required to pass a qualifying written examination and/or a viva-voce examination as prescribed by the relevant Board of Studies and conducted by the PGU/FAS.

3.4 A candidate shall be exempted from qualifying examination if he/she holds the following and accepted by the Board of Study:

- (a) Master's Degree in the relevant field of study with course work and a research component (60 credits after SLQL-5 or SLQL-6 including a research component of minimum 15 credits) OR Masters by course work (30 credits after SLQL- 6)
- (b) Bachelor's Degree in the relevant field of study with First or Second Class (upper) Honors (SLQL-6)

4 Registration

A candidate seeking registration for any of the above Degrees shall submit the followings to the Chairperson of the Board of Study

- (a) The prescribed registration form completed in duplicate and signed by the Supervisor(s).
- (b) The title and a synopsis not exceeding 500 words of the intended research project recommended by the Supervisor(s)
- (c) A brief note on the 'novelty', 'relevance' and 'impacts of the research' (not exceeding 250 words in total) should be written separately & attached to the synopsis with the recommendation of Supervisor(s).
- (d) At least one Supervisor should be from the relevant Field of Study of South Eastern University of Sri Lanka. If the Board of Study feels that the candidate should be to re-submit the full proposal and then Board of Study may send the proposal to one or two outside experts to get their views/comments on the research project.
- (e) A letter of ethical approval where applicable as decided by the relevant Board of Study.

The duly filled application, with the recommendation of the Supervisor (s), shall be considered and recommended by the relevant Board of Study and by the Board of Postgraduate Unit to the Senate.

**Postgraduate Research Degrees Regulation
South Eastern University of Sri Lanka**

Regulation: Fees

Regulation date..... made by the Senate under the By-Law No.of the South Eastern University of Sri Lanka and under section 135 of the Universities Act No. 16 of 1978.

10.2. Fees

10.2.1 Fees charged for Postgraduate Research Degrees shall be as follows:

	M.Phil. (Rs.)	Ph.D. (Rs.)
10.2.1.1 Application Fee	1,500.00	1,500.00
10.2.1.2 Programme Fee (Whole period)	45,500.00	55,500.00
10.2.1.3 Registration Fee (per semester)	2,000.00	2,000.00
10.2.1.4 Research fee (per year)**	as estimated	
10.2.1.5 Refundable Library Deposit (Per Programme)	4000.00	4000.00
10.2.1.6 Non Refundable Library fees	3000.00	3000.00
10.2.1.7 Refundable Laboratory Deposit (Per Programme)	10000.00	10000.00
10.2.1.8 Thesis Evaluation fee***		
Two local Examiners (Per attempt)	15000.00	20000.00
One local & one foreign Examiners (Per attempt)	20000.00	30000.00
10.2.1.9 Thesis Defense Examination fee (Per attempt) ***	15000.00	20000.00
10.2.1.10 Certificate	1000.00	1000.00
10.2.1.11 Transcript		
(to be sent within Sri Lanka)	500.00	500.00
(to be sent outside Sri Lanka)	1000.00	1000.00
10.2.1.12 Provisional Certificate	250.00	250.00

* Registration fee for Non-citizens is listed under 10.2.7

** The research cost should be estimated for each programme by supervisors with the consultation of head of the Department including expenses for electricity, water, consumables, etc and considering the depreciation of equipments going to be used, and bench space etc. The total cost estimated and 10% overhead should be paid.

*** If the cost exceeds the stated amount, the candidate should pay the balance.

10.2.2 A candidate who comes under one of the following categories shall not need to pay of the fees listed under 10.2.1.4 and 10.2.1.7.

i) A candidate employed on a grant awarded to a member or members attached to the academic staff of the South Eastern University of Sri Lanka.

OR

ii) A candidate pursuing any research project approved by the South Eastern University of Sri Lanka and financed by a recognized institution or a donor agency, if the

outcome of such research project will be the property of the South Eastern University of Sri Lanka.

OR

iii) A candidate employed in a State institution and if the research is to be carried out completely in that institution.

10.2.3 A teacher or an officer of the South Eastern University of Sri Lanka wishes to register for a higher degree and who wishes to avail himself/herself of the concession regarding fees shall apply according to the regulations as specified by the University Grant Commission.

10.2.4 A candidate employed in South Eastern University of Sri Lanka on temporary/contract basis for the complete years of study is eligible for reimbursement of following payments at the end of the year of registration. a. 25% of Programme fee (10.2.1.3) b. Library fee (10.2.1.6)

10.2.5 All the relevant fees should be paid at registration. In order to renew the registration, the relevant fee(s) should be paid at the beginning of each year, reckoned from the date of first registration. Candidates terminating the programme during the middle of the year are required to pay only for the relevant period of the year on quarterly basis.

10.2.6 All payments can be made either by cash or credit card.

10.2.7 Semester-wise installment payment plans are also available. However, 10% of the program fee will be waived off, if the full payment is made at once either through credit card, cash or bank loan.

10.2.8 Thesis evaluation (10.2.1.8) and examination (10.2.1.9) fees shall be paid prior to evaluation of the thesis.

10.2.9 Registration fee per year (10.2.1.1) for non-citizens shall be as follows.

Programme	SAARC Countries (US \$)	Other Countries (US\$)
M.Phil. (Programme fee)	2000	3000
Ph.D. (Programme fee)	3000	5000

Other Fees (Should be determine by the Board of Study)

10.2.10 Fees paid shall not be refunded.

10.2.11 All fees defined in section 10.2.1 above are subjected to change with the approval of relevant authorities of the South Eastern University of Sri Lanka.

Comments:

1. Refundable Laboratory Deposit (10.2.1.8) could be changed/ignored depending on the requirement of individual Faculties.
2. Supervision fee (10.2.1.2, payments for the supervision as introduced by Commission Circular No. 887) could be waived by the Supervisor(s).

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