



# Arts Undergraduate Colloquium (SEUAUC - 2019)

16<sup>th</sup> October 2019, Faculty of Arts and Culture, SEUSL

## Full title of the manuscript [Times New Roman, Bold-face, 12-points and Center]

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### Abstract [10 POINT ]

The abstract should be between 250 to 300 words. An abstract summarises the major aspects of the paper. It is usually one paragraph long and should succinctly summarise the purpose of the paper, the methods used, the results and discussion and the conclusion. Abstracts without the completed paper will NOT be accepted.

**Keywords:** [list up to not more than 5 key words]

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### 1. Introduction (10 point)

This is a template provides the guidelines for authors to format their manuscript. The manuscript should be between 4,000 to 6,000 words inclusive of the abstract and references. Besides the abstract the paper should have 5 main parts - Introduction, Literature Review, Materials and Methods, Results and Discussion and Conclusion, including the acknowledgment and reference.

Paper must be original and have not been previously accepted in a journal or under consideration for publication elsewhere.

The paragraphs continue from here and are only separated by headings, subheadings, images and formulae. The section headings are arranged by **numbers, bold and 10 pt.**

### 2. Font size and page limits

The entire manuscript must be produced using Times New Roman with MS Word format. 'KALAHAM' font can be used for Tamil language. The font size of entire body of the manuscript is 10 point with maximum of 10 A4 pages.

### 3. Margins

In formatting the page, set the margins to those shown in Table 1.

Table 1. Paper Size and Margins.

Paper Size	A4
Top margin	1 inch (2.54 cm)
Bottom margin	1 inch (2.54 cm)
Left margin	1.2 inch (3 cm)
Right margin	1 inch (2.54 cm)

### 4. Structure

Files must be in MS Word only and should be formatted for direct printing, using the MS Word provided. Figures and tables should be embedded and not supplied separately. Follow this order when typing manuscripts: Title, Authors, Affiliations, Abstract, Keywords, Main text (including figures and tables), Acknowledgements, References.

Please do not alter the formatting and style layouts which have been set up in this template document. As indicated in the template, papers should be prepared in single column format suitable for direct printing. Leave a line between paragraphs.

### 5. Tables

All tables should be numbered with Arabic numerals. Every table should have a caption. Headings should be placed above tables, centered. Only horizontal lines (3 line format) should be used within a table. Below is an example which the authors may find useful.

Table 1. An example of a table.

An example of a column heading	Column A (t)	Column B (t)
And an entry	1	2
And another entry	3	4
And another entry	5	6

## 6. Figures

Figures can be graphic, photos, charts and others except tables. Figures generally follow the paragraph when there are first mentioned. A sample of a figure is shown in Figure 1 below.

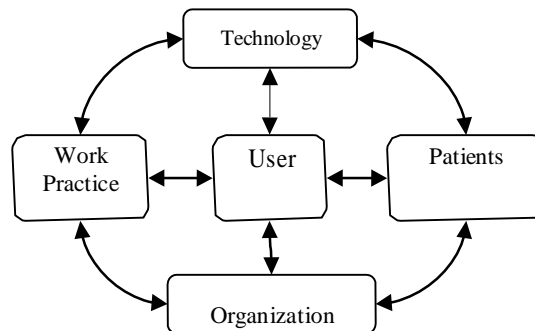


Fig. 1: The Research Framework

The caption of the figure should be placed under the figure. It should be clear and at least 300 dpi . The font use in figure is different from the font use in the text or the figure caption. The font in the figure should be within 6 to 8 points.

## 7. Reference

The documentation of the manuscript should follow the APA (American Psychological Association) publication manual for citation and reference. References must be listed at the end of the paper. Do not begin them on a new page unless this is absolutely necessary. Authors should ensure that every reference in the text appears in the list of references and vice versa.

Example of how your reference should be listed are given at the end of this template in the reference section.

## 8. Heading

Section heading and sub-heading should be bold, 10-point, left justified, with the first letter capitalized and numbered constructively.

## 9. Paper Submission

Send the paper to [seuauc2019@seu.ac.lk](mailto:seuauc2019@seu.ac.lk)

## 10. Equations

Use common fonts like Times Roman in your math equations. A math reference in a paragraph sentence such as

$\rho$  is not numbered. The steps of a mathematical argument can be numbered using a right-aligned tab for clarity, for example

$$\alpha = (1) \rho = (2) \quad -\frac{b \pm \sqrt{b^2 - 2ac}}{2o} \quad \sum(x-x')^2.$$

## 11. Acknowledgements

Acknowledgements should be left justified, bold, with the letter capitalized but have no numbers. Text below continues as normal.

An example of an acknowledgment is, Researchers are thankful to \_\_\_\_\_ for providing the funding support and necessary facilities for the preparation of the research.

## 12. Others

Abbreviations should be written in full the first time they appear in the text with each abbreviated form in parenthesis.

Quotation to be included in the paper is shown below;

... This is a sample of a quotation to be included in the paper (Interviewer1)

*South Eastern University Arts Undergraduate Colloquium – SEUAUC 2019,  
16<sup>th</sup> October 2019, SEUSL*

All manuscript will be reviewed by a panel of reviewers in the relevant disciplines. The accepted paper(s) will be published in conference proceeding.

Selected best papers will be published in a Refereed edited book by Faculty of Arts and Culture.

Editorial board for the refereed edited book will be nominated by the committee

## 13. References

List of references should be arranged in alphabetical order with APA style. Do not number them. Examples of the reference style are given below:

### Journals

Apostolakis, B. E. (1992). Warfare-Welfare Expenditure Substitutions in Latin America: 1953-87. *Journal of Peace Research*. 29(1), 85-98.

Arunatilake, N., Jayasuriya, S., & Kelegama, S. (2000). The Economic Cost of the War in Sri Lanka. *World Development* 29(9), 483-500.

### Journal Online Sources

Barro, R. J., & Lee, J. W. (2010). A New Dataset of Educational Attainment in the World, 1950-2010, *National Bureau of Economic Research Working Paper 15902*. Retrieved from: <http://www.barrolee.com>

### Books

Martin, V., Hurn, S., & Harris, D. (2012). *Econometric Modelling with Time Series: Specification, Estimation and Testing*. Cambridge University Press.