STAFF DEVELOPMENT CENTRE

SOUTH EASTERN UNIVERSITY OF SRI LANKA

Tel: 067-2255192 Fax: 067-2255069 E-mail: directorsdc@seu.ac.lk

31.12.2010

Vice Chancellor,

SEUSL

Dear Sir,

**Progress Report**

**Period: 01.01.2010 – 31.12.2010**

During this period Staff Development Centre conducted the following programmes / activities:

* The following workshops were conducted at the university premises, Oluvil. The details of the workshops are described below;

	1. **Workshop on “Knowledge Economy & a structured methodology of teaching”**
	Date & Time: 04th March 2010

	For whom: Academic Staff

	Resource Persons: Dr. R. Karunamoorthy, Dean/ HKBK College, Bangalore, India
	 Dr. Chithanyakumar, Principal of HKBK College, Bangalore, India

	Participants: 37
	2. **Workshop on “General Administration of University System”**
	Date & Time: 04th March 2010

	For whom: Non Academic Staff

	Resource Persons: Dr. R. Karunamoorthy, Dean/ HKBK College, Bangalore, India
	 Dr. Chithanyakumar, Principal of HKBK College, Bangalore, India

	Participants: 68
	3. **Workshop on “Peer Observation”**
	Date & Time: 09th March 2010

	For whom: Academic Staff

	Resource Persons: Dr. (Mrs.) M.I.S. Safeena, Chairperson, IQUA/ SEUSL
	 Head, Dept. of Biological Science/ SEUSL

	Participants: 41
	4. **Workshop on “Right Attitude for Better Performance”**
	Date & Time: 27th April 2010

	For whom: Academic Staff

	Resource Persons: Dr. Aruna S Gamage, Head/ Dept. of HRM,
	 Faculty of Management Studies, University of Sri Jayawardenapura
	Participants: 43
	5. **Workshop on the “ PHP & MySQL Relational Database”**
	Date & Time : 27th & 28th November 2010

For whom : Library Staff

Resource Persons : Mr. A. Haleem, Snr. Lecturer/ Dept. of Acc. & Fin.

 Mr. MBM. Irshad, Snr. Lecturer/ Dept. of Mgt.

Participants : 12

* 1. **Workshop on “Greenstone Digital Library Software”**
	Date & Time : 10th, 11th & 12th December 2010

For whom : Library Staff & Initial Members of the Network (Local)

Resource Persons : Mr. Shiva Ram Shirestha, System Administrator

 Health Net, Nepal

Participants : 10

* 1. **Workshop on “Statistical Software for Research Methodology”**
	Date & Time : 23rd & 24th December 2010

For whom : Academic Staff

Resource Persons : Mr. Sivarajasingham, Snr. Lecturer

 Department of Economics and Statistics

 University of Peradeniya

 Dr. A. Jahufer, Snr. Lecturer

 Department of Mathematical Sciences, SEUSL

Participants : 35

* One short term course is being conducted at the university premises, Oluvil. The details of the short term course is described below;

**Short Term course on “Sinhala Language”**

Duration: 04 months

Commenced: 05th August 2010, Thursday

Day & Time: Tuesdays & Thursdays 3.30 p.m. – 4.30 p.m.

For whom: Non Academic Staff

Resource Persons: Mr. A. Wickramaratne, Lecturer (Probationary)
 Ms. K.A.W. Perera, Asst. Lecturer
 Ms. S.H.F. Munsira, Asst. Lecturer

Participants: 50

* Approved on 30.03.2010 to **Dr. M.H. Haroon, Lecturer**/ Chemistry, Faculty of Applied Sciences to participate Seminar on Agrochemicals held on March 12th, 2010 at the Institute of Chemistry Ceylon, Colombo
* Approved on 20.07.2010 for getting reimbursement to **Dr. M.H. Haroon, Lecturer**/ Chemistry, Faculty of Applied Sciences to participate International Conference on Natural Products held on 26th June, 2010 at University of Peradeniya.
* Approved on 02.08.2010 to **Mr. A. Rasool, Technical Officer**, Dept. of Biological Science, FAS to participate at the workshop on Plant Tissue Culture Application held on May 17th – 25th, 2010 at the (PGIS) University of Peradeniya
* Approved on 30.08.2010 to **Ms. MIF. Kareema, Lecturer (Prob.)** to participate at the Induction Programme 2010/2011.
* Approved on 20.09.2010 to **Ms. MM. Mashroofa, Snr. Asst. Librarian** to participate at the International Conference on “University Librarianship: an academic challenge and an opportunity” held on 14th & 15th July 2010.
* Approved on 21.09.2010 for getting reimbursement to **Dr. NWB. Balasooriya, Head/ Phy. Sc.**, FAS to attend the symposium (InSym-SUSL 2010) held on 26th – 28th August 2010 at Sabaragamuwa University of Sri Lanka.
* Approved on 11.11.2010 for getting course fee to **Mr. I. Raisal, Lecturer (Prob.)**, Department of Management to participate the Staff Development Programme at University of Kelaniya.
* Approved on 26.11.2010 for getting course fee to **Ms. KAWPV. Perera, Temporary Assistant Lecturer** for a programme on “Monetary Policy: Theory & Practice” at Centre, No. 58, Sri Jayawardena Mw., Rajagiriya on 29 & 30 November 2010.
* Approved on 29.12.2010 to **Mr. A. Haleem, Snr. Lecturer** & Network Administrator to participate at the Workshop on “Latest Technology on Campus Networking and related issues” to be held on 11th to 18th January 2011 in Colombo.
* Approved on 29.12.2010 to **Mr. M.B.M. Irshad, Snr. Lecturer** & Web Master to participate at the Workshop on “Latest Technology on Campus Networking and related issues” to be held on 11th to 18th January 2011 in Colombo.
* Approved on 31.12.2010 to **Dr. N.W.B. Balasooriya, Head/ Phy. Sci** to participate at the Symposium to felicitate IPPS for long term support to Physics research in Sri Lanka (10-11 January 2011) at PGIS, University of Peradeniya.
* Approved on 31.12.2010 to **Mr. H.M.M. Naleer, Snr. Lecturer** to participate at the International Conference on Digital Image Processing – ICDIP - 2011
* SDC was shifted to Building No.: 08 on 24th March 2010 and it has been developed with some infrastructure facilities.
* **M.N. Muzni, CAA** who is now working at the Career Guidance Unit has been assigned the works of the SDC in addition to his current duties and responsibilities with effect from 02.03.2010 up to date.
* **Mr. T.Cader Mohideen**, Laborer was released to assign the works of the SDC from Department of Management, Faculty of Management and Commerce with effect from 01st April 2010 and he is appointed on sharing basis for SDC & CGU with effect from 26th July 2010.
* Initiatives are made to organize the following workshops in 2011.

**Workshop on “Teaching Methodology for the Special Needs Students”**
Duration : Two days (Any weekdays)

Date & Time : January or February 2011

For whom : Academic Staff

Resource Persons : Prof. DPM. Weerakkody B.A (Cey.), Ph.D. (Hull)

 Department of Classical Languages

 University of Peradeniya, Sri Lanka

**Workshop on “Financial Mathematics”**
Duration : Two days (Any weekdays)

Date & Time : January 2011

For whom : Academic Staff of Faculty of Applied Sciences

Resource Persons : Dr. Sanjeewa Perera, Snr. Lecturer

 Department of Mathematics

 University of Colombo and two his assistants

**Awareness Seminar on “National Library Resources and Services”**
Date & Time : January 2011

For whom : Academic Staff/ Postgraduate students/ other researchers

Resource Persons : Arranged by National Library

**IELTS Preparation Course**
Duration : 5 working days

Date & Time : January 2011

For whom : Academic Staff

Resource Persons : Headway, School of Languages (Pvt) Ltd.

 Batticaloa

**Short term course on “English Language” (Intermediate Level)**
Duration : 04 months

Date & Time : January 2011

For whom : Academic Staff

Resource Persons : Mr. A.H.A.R. Madany (B.V.Sc)

 Director/ Unique International College, Kattankudy

 Former Principal/ Wesswood College, Kattankudy

 Former Principal/ Crescent International College, Colombo

Thank you

M.A.M. Hussain Ali

Director/ SDC